



You must hand in these documents when you apply for a residence permit (Immigration Regulations § 6-1 (1))

Checklist for skilled worker

The applicant is a citizen of : **India**

Name:

DUF number/date of birth:

How to use the list

When you turn up to your appointment with the police or embassy/consulate you must hand in **this list** and **copies of the documents** on this list. You must also **present the original documents**.

If any of your documents are in a different language than Norwegian or English, you must hand in a **translation of the documents into Norwegian or English**.

It is your responsibility to make sure that you have handed in all documents on the list which are required for your application. If all relevant documents are not handed in, this may lead to longer processing time or your application being rejected.

Please note: Some embassies may request additional documents based on local conditions if you are applying from abroad.

Documentation you must hand in when applying for the first time

- passport and copy of all used pages in passport
- signed cover letter from the Application portal (or application form)

The cover letter is the attachment you received via e-mail when you registered your application online. Please print it and bring it with you. If it was not possible for you to apply online, please bring a filled-out application form. (www.udi.no/en/forms)

- two new/recent passport size photos with white background
- documentation which shows that you have somewhere to live in Norway

This can be a house, apartment, a room in a shared flat or similar. If you are renting, you must hand in a written rental contract which is approved by the house owner, manager or housing co-operative.

- the UDI's Offer of employment form, completed

[UDI Offer of employment form \(pdf, 813 kB\)](#) (www.udi.no/en/forms)

- documentation of your education, containing information about the duration of the education, the level and the content

If you have previously handed in this documentation to the UDI, you do not have to hand it in again.

- and/or documentation of work experience containing detailed information from former employers about how long you worked in the company, what training you were given, your tasks and qualifications

You only need to document work experience in addition to, or instead of, documentation of education if the work experience should be part of the assessment of whether or not you are a skilled worker.

- CV
- UDI's checklist, filled out and signed (this list)

Additional documents for some applications

If you submit your application in a country other than your home country

- documentation that you have held a residence permit for the last six months in this country

If you submit your application in Norway

- documentation which shows that you are in Norway legally

For example: Visitor's visa, residence permit in another Schengen country and /or documentation which shows when you travelled into Norway/Schengen.

If you have a residence permit in Norway, you do not have to hand in anything.

If you are going to work in a position which is less than 80 percent

- explanation/ documentation of this

If you are going to work for more than one employer

- explanation/ documentation of this

If the offer of employment is not continuous

- explanation/ documentation of this

If you are to work in a profession for which recognition or authorisation is required

- documentation that you have been recognised or authorized by the relevant recognition authority for your profession

Check here if approval or authorization is necessary in your profession, and which recognition authority you must contact (<http://www.nokut.no/en/Foreign-education/Other-recognition-systems/Authorisation/List-of-regulated-professions/>)

If you are an athlete or coach

- a statement from the National Sports Federation of your sport or Norsk Jockeyklub

If you are to carry out skilled work through a recruitment agency

- a list of the assignments that you are going to do, and a statement from each of the clients which confirms that you are going to do an assignment for them

a list of the assignments that you are going to do, and a statement from each of the clients which describes the exact assignment you are going to do for them

- a printed page which shows that the recruitment agency you are going to work for is registered in the The Labour Inspection Authority's register of recruitment agencies

You can find the register of the Labour Inspection Authority here: <http://www.arbeidstilsynet.no/bfr/>

If you would like your employer to apply on your behalf, or for your employer or another person to be able to talk to The Directorate of Immigration on your behalf

- power of attorney form

[Form for granting Power of Attorney, pdf, 710 kB](http://www.udi.no/en/forms) (www.udi.no/en/forms)

If you want to work during application processing

- for "Early employment scheme": Employer's certificate of VAT, tax certificate and a self declaration of compliance with statutory Norwegian health, safety and the environment (HSE) requirements

- tax certificate for value added tax and a tax certificate for tax.
- self-declaration of compliance with statutory HSE (health, safety and the environment) requirements (eksternt nettsted).

[Learn more at www.udi.no/en/earlyemployment](http://www.udi.no/en/earlyemployment)

- residence permit during application processing: a letter where you request this

Documents which you must hand in when you apply to renew your residence permit

- passport and copy of all used pages in passport
- signed cover letter from the Application portal (or application form)

The cover letter is the attachment you received via e-mail when you registered your application online. Please print it and bring it with you. If it was not possible for you to apply online, please bring a filled-out application form. (www.udi.no/en/forms)

- the UDI's Offer of employment form, completed

[UDI Offer of employment form \(pdf, 813 kB\)](http://www.udi.no/en/forms) (www.udi.no/en/forms)

- your last three pay slips
- if you are temporarily laid off (permittert): a decision letter from NAV which states that you have been granted unemployment benefits
- special documentation if you have been asked for such in prior decisions
- if you are in one of the situations described under "Additional documents for some applications", you must submit the same documents as when you applied for the first time
- UDI's checklist, filled out and signed (this list)

Date/place:

Signature: