

# SOUTH AFRICA SECTION 11(2)

Indian company logo / NAME

Registration No: no.  
VAT Registration No: no.  
TAX Reference No: no.

28<sup>th</sup> date 20

To  
South African High Commission  
B18, Vasant Marg,  
Vasant Vihar,  
New Delhi - 110057.

Sub: Application for Short Term Project U/s 11(2)

Applicant: Mr.

Passport Number:

Dear Visa Officer,

Mr. app. name a System Lead of indian corp Limited, has been invited to South Africa on Sunday, 22-Nov-2020 to 17-Feb-2021 to complete a short-term assignment at our Johannesburg office.

We have an urgent need for the above – named to work in South Africa for a limited duration of! days on a short term assignment and he would be staying at # detailed address in Sth africa Johannesburg-.

## Details of South African Visit

Date of Arrival	22 <sup>nd</sup> November 2020
Date of Departure	17 <sup>th</sup> Feb 2021
Duration of the Visit	Days
Monthly Allowances	USD
Accommodation	address in sth africa Johannesburg-
Client Name	Pty Limited inviting co. name

Limited

Inviting co. name & address , contact details

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Details of South African Work

Purpose or Necessity of the work	Work Related activities and a details schedule of work given below titled as "Schedule for Mr. app. name".
Nature of Work	Implementation of Backup Infrastructure
Qualification and skills related to work	Bachelor of Science with 8+ years of professional experience in Information technology in the area of expernc
Place of work	Johannesburg.
Duration of work	Days
Duration of visit	Days
Proof of remuneration or stipend that the foreigner will receive from the employer:	USD
Contact Details of the Perspective Employer/Relevant Contact person	inviting co. address, invitor name

Schedule of Mr. app. name

Week	Activities	Description
23 <sup>rd</sup> November 2020 – 27 <sup>th</sup> November 2020	Understanding the Backup process and Infrastructure	Understanding the Backup process and Infrastructure and discussion with client
30 <sup>th</sup> Nov 2020 – 4 <sup>th</sup> Dec 2020	Understanding the Backup process and Infrastructure	Understanding the Backup process and Infrastructure and discussion with client
7 <sup>th</sup> Dec 2020 – 11 <sup>th</sup>	Preparation of Backup process Document	Preparing the backup HLD and sign off
14 <sup>th</sup> Dec 2020 – 18 <sup>th</sup> Dec 2020	Requirement Gathering ,Blueprinting	Requirement Gathering ,Blueprinting

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21 <sup>st</sup> Dec 2020 – 25 <sup>th</sup> Dec 2020	Preparation of Backup process Document	Understanding the backup process and Infrastructure discussion with client
28 <sup>th</sup> Dec 2020 – 1 <sup>st</sup> Jan 2021	Preparation of Backup process Document	Understanding the backup process and Infrastructure discussion with client
4 <sup>th</sup> Jan 2021 – 8 <sup>th</sup> Jan 2021	Preparation of Design process Document	Preparing the Design Documentation Backup process and sign off
11 <sup>th</sup> Jan 2021 – 15 <sup>th</sup> Jan 2021	Preparation of Design process Document	Preparing the Design Documentation Backup process and sign off
18 <sup>th</sup> Jan 2021 – 22 <sup>nd</sup> Jan 2021	Preparation of Design process Document	Preparing the Design Documentation Backup process and sign off
25 <sup>th</sup> Jan 2021 – 29 <sup>th</sup> Jan 2021	Preparation of Design process Document	Preparing the Design Documentation Backup process and sign off
1 <sup>st</sup> Feb 2021 – 5 <sup>th</sup> Feb 2021	Preparation of Blueprint AS-is-To be Document	Preparing the BBP for AS-is-To-be and sign off
8 <sup>th</sup> Feb 2021 – 12 <sup>th</sup> Feb 2021	Backups scheduling and restoring	Monitoring the backup operations
15 <sup>th</sup> Feb 2021 – 16 <sup>th</sup> Feb 2021	User Meeting	Client meeting regarding backup operations

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Indian co. name will bear all the expenses related to his travel, stay and insurance.

We would request you to please issue a visa u/s 11.2 to the above named employee for a period of duration required days. section 11 (2)

Should you have any queries please feel free to contact the undersigned, as our authorized signatory and contact person in this regard.

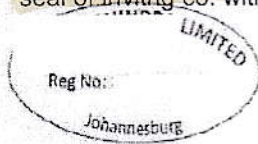
Yours faithfully,

FOR - Inviting co. name

Thanking you

seal of invitng co. with regn no.

sign



Invitor name

Delivery Manager

inviting co. name - Africa,

Phone: +27 contact no. of invitee

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